

Join Our Team



E-CHANNELS MANAGER

REPORTS TO: HEAD OF INFORMATION TECHNOLOGY

JOB SUMMARY

Coordinate and monitor the maintenance of the bank's E-Channel systems, provide the interaction between staff and technology, and foster the enhancement of business processes through technology in line with the Bank business plan and ICT policy.

MAJOR DUTIES & RESPONSIBILITIES

- Coordinate the installation, configuration, upgrading and updating of POS and E-Commerce gateway merchants and its network.
- Oversee and coordinate preventive maintenance, troubleshooting and checks primarily on POS, E-Commerce and secondarily on ATM's and software to achieve peak productivity and performance.
- Monitor system resource usage and changes in user access rights of in POS , E-commerce ,Master Card , VISA applications and as a secondary for ATM;s.
- Coordinating end of Day, system and data backup processes and archiving of data.
- Generating the Base 11, Master Card settlement files for the VISA and Master card upload settlement files for merchants in time.
- Monitor the E-channels network and transaction volumes for violations and attacks / Frauds / High Net Values in line with the IT security policy.
- Test the effectiveness of the security safeguards in place and prepare and test the IT disaster recovery plan (DRP) in line with the IT security policy for E-channels.

- Draw up a Business Impact Analysis (BIA) for IT systems and carryout an IT E – Business channel Risk Assessment and produce a report for management in line with PCI / VISA standards.
- Maintain and monitor the HSM Security devices and Data card printers appropriately to achieve peak productivity and performance.

MINIMUM EDUCATION QUALIFICATION

- B.Sc. in Computer Science, Bachelor of Information Technology or related disciplines
- Post graduate qualification is an added advantage

WORK EXPERIENCE

Minimum of 3 years demonstrated experience in IT systems administration.

KEY REQUIRED COMPETENCIES & SKILLS

- Creative thinking and innovativeness
- Analytical Skills/ Problem solving
- Understanding of Bank applications
- Knowledge of the network design
- Knowledge of procedure for installation and configuration of data bases
- Understanding of System development cycles
- Knowledge of Firewalls/proxies and Routers/switches
- Understanding of Network scanners/ vulnerability assessment tools

To apply, send your application to;
recruit@orient-bank.com

Closing Date;
Friday, 24th September, 2021 at 5:00PM

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