

VACANCY



Job Title: FRAUD & SECURITY MANAGER
Reporting to: SENIOR MANAGER HEAD OFFICE OPERATIONS

Job Summary

Responsible for the oversight of Physical Security and Safety of OBL Premises, Assets, Employees and Customers.

Major Duties and Responsibilities	Min. Education Qualification
<ul style="list-style-type: none">• Responsible for developing and implementing action plans for detecting fraudulent activities in an organization by working closely with a team of fraud investigators to analyse cases of money laundering, forgeries, and legal claims.• Design and implement fraud prevention strategies and processes necessary for minimizing risk of illegal financial contrivances within an organization.• Supervise and conduct analysis of financial records, accounts and various other business data to identify financial irregularities.• Liaise with legal counsels and law enforcement agencies to develop and execute plans for the resolution of fraud cases.• Appear in court during hearings to testify as witnesses.• Monitor key security trends in the banking sector both locally and internationally and the external environment as a whole, and keep management and staff informed in a timely manner.• Fraud Training and awareness• Plan and Source suitable security firms to be contracted for supply of armed guards to ensure safety and security of the bank premises and business operations.• Draw up security work plans, periodically review Security Operating Standards and ensure there are no gaps that could expose the bank to eminent threats of insecurity.• Monitor and identify all the security risks that are likely to impact bank's operations and, appropriately advise the bank on mitigation measures as well as follow up and coordinate investigation of all the reported cases in which the bank has interest.• Manage the Biometric access system to ensure access/restriction to the offices/ certain areas and make adjustments to the existing configured staff from the system.• Monitor the performance of security equipment control & functionality of the security gadgets and promptly report any malfunction and ensure repairs/replacements are done in a timely manner.	<ul style="list-style-type: none">• A Bachelor's Degree in Business / Security Related Field.• A specialized certification, completed Military, Police Service/Experience is an added advantage.• Completion/Partial completion of relevant professional qualification in Security Management is an added advantage.
	Work Experience
	<ul style="list-style-type: none">• A minimum of 3 years' experience in Fraud & Security Management in the Banking sector or other corporate organisations.• Experience in Senior Law Enforcement; military/police/intelligence.
	Key Required Skills
	<ul style="list-style-type: none">• Prior experience in investigations.• Excellent Planning & Organizing capabilities.• Strong oral and written communication skills.• Strong Commercial awareness.• Good Analytical skills and attendance to details.• Innovative, self-driven and Flexible to longer working hours

All interested candidates who meet the criteria indicated above are requested to send their applications, and updated Curriculum Vitae to the following email: recruit@orient-bank.com

Deadline is 20th August, 2021 at 5:00pm

Note: Only shortlisted candidates will be contacted