

VACANCY



Job Title: NETWORK ADMINISTRATOR
Reporting to: SUPERVIOIR/SYSTEMS ADMINISTRATOR

Job Summary:

Maintain a reliable, secure, efficient data communications network and monitor all active network equipment in order to ensure smooth network operation and to foster the enhancement of business processes through technology in line with the Bank business plan and ICT policy.

Major Duties and Responsibilities	Minimum Education Qualification
<ul style="list-style-type: none">• Coordinate the installation, configuration, upgrading and updating of software and hardware security, logical and physical security to all the Bank's systems/equipment and data storage.• Monitor servers and applications for errors and performance/security problems.• Monitor system resource usage and changes in user access rights in terms of security.• Co-ordinate end of period processing, system and data back-up processes and archiving of data.• Providing innovative, workable solutions to a wide range of technical and user problems in line with interdepartmental Service Level Agreements.• Implement and monitor intrusion attack/data theft attempts, deletion, data loss and un-authorised access to Bank Infrastructure.• Monitor the IT network for violations and attacks in line with IT Security Policy• Test the effectiveness of the security safeguards in place, prepare and test the IT disaster recovery plan (DRP) in line with the IT security policy.• Draw up a Business Impact Analysis (BIA) for IT systems, carry-out an IT system Risk Assessment and produce a report for management in line with Basel II Capital accord.• Develop and co-ordinate the implementation of IT Security awareness program to all staff and contracts in line with HR and IT Security policies.• Ensure appropriate Proxy servers and firewalls are in place and monitor all the logs.	<ul style="list-style-type: none">• B.Sc. in Computer Science / Information Technology or Degree in any field plus post-graduate qualification in IT/Computer Science
	Minimum Working Experience
	3 Years demonstrated experience in IT systems & Security administration.
	Key Required Skills:
	<ul style="list-style-type: none">• Knowledge of the CISCO routers and switches, Linux/Solaris Security• Knowledge of the network design• Knowledge of the minimum space required for the system to run• Understanding of Back up and data recovery procedures• Knowledge of procedure for installation and configuration of data bases• Understanding of System development cycles• Knowledge of Firewalls/proxies and Routers/switches• Understanding of Network scanners/ vulnerability assessment tools

All interested candidates who meet the criteria indicated above are requested to send their applications, and updated Curriculum Vitae to the following email: recruit@orient-bank.com

Deadline is Thursday 24th December, 2020 at 5:00pm

Note: Only shortlisted candidates will be contacted