

# VACANCY



**Job Title: BUSINESS FINANCE OFFICER – COMMERCIAL BANKING AND TREASURY**  
**Reporting to: MANAGER BUSINESS PERFORMANCE AND ANALYTICS**

## Job Summary

Responsible for managing the business performance reporting of the Commercial Banking and Treasury functions to support the delivery of financial targets and acts as points of contact for the stakeholders in those functions. The role holder is expected to facilitate business growth through performing analytics and providing insights that support business decision making.

Major Duties and Responsibilities	Minimum Education Qualification
<ul style="list-style-type: none"><li>• Manage the business performance reporting of the Commercial and Treasury functions to support delivery of financial targets.</li><li>• Carry out regular communications with the assigned business functions on issues relating to business performance and financial targets, provide commentary &amp; improvement initiatives.</li><li>• Provide the assigned functions with information required to enhance their business strategy.</li><li>• Compile weekly and monthly performance trackers, balance sheet analysis, Limits utilization, interest rate/-margin analysis and Asset &amp; Liability pipeline monitoring for the business.</li><li>• Compile and circulate segmental performance reports to the business.</li><li>• Drive the budgeting and target setting process for the assigned functions providing analytical support on the underlying assumptions of growth.</li><li>• Preparation of ALCO, OLT and Business meeting inputs that relate to the assigned business function.</li><li>• Carry out Revenue Assurance for the assigned functions on a monthly to ensure income leakage is managed.</li><li>• Track assigned function balance sheet providing daily, weekly balance sheet movements and variance analysis.</li><li>• Manage the assigned function financial operational processes and act as a point of contact for that business on issues concerning undercharged interest and tracking refunds on overcharges, investigate interest and fee reversals.</li><li>• Analyze and provide monthly detailed analysis of actual achievements against targets both at individual and segment levels.</li></ul>	<ul style="list-style-type: none"><li>• University degree in Accounting, Finance or Statistics</li><li>• Partial professional qualification in Accounting such as ACCA or CPA with a strong accounting background</li></ul>
	Work Experience
	At least 2 years' experience in an Analytics role in a banking environment or audit firm
Key Required Skills	
	<ul style="list-style-type: none"><li>• Sound understanding of bank balance sheet and income statement analysis.</li><li>• An understanding of financial risk management strategies and tools.</li><li>• A good in-depth knowledge of Treasury products, services and strategies and back-office operations.</li><li>• An understanding of bank liquidity and overall Assets and Liabilities Management (ALM).</li><li>• A good general knowledge of other bank products and services</li><li>• A strong understanding of regulatory and financial reporting issues in line with IFRS</li><li>• Detailed knowledge of budgeting and forecasting</li><li>• Strong Computer skills (especially MS Excel and PowerPoint) and adaptability to Analytical tools</li><li>• Detailed understanding of customer segmentation and service principles</li><li>• Good knowledge of banking industry trends and competitor environment</li><li>• An appreciation of the external economic, political, legal and regulatory environment and their impact to the business.</li><li>• Good stakeholder management, communication and report writing skills</li></ul>

All interested candidates who meet the criteria indicated above are requested to send their applications, and updated Curriculum Vitae to the following email: [recruit@orient-bank.com](mailto:recruit@orient-bank.com)

**Deadline is 14th October, 2020 at 5:00pm**

**Note:** Only shortlisted candidates will be contacted