

# VACANCY

**Job Title: FINANCE MANAGER**

Reporting to: Head of Finance &amp; Administration

Location: Head Office

**Job Summary**

Responsible for ensuring compliance with BOU financial reporting, budget planning and supporting Management team by offering insights and financial advice that will allow them to make the best business decisions for the Bank.

**Major Duties and Responsibilities**

- Ensure compliance with Bank of Uganda and other regulatory authorities as may be required.
- Prepare and submit weekly, monthly and quarterly regulatory reports to Bank of Uganda as per the regulations.
- Facilitate internal/external regulatory audit and Bank of Uganda examination process by providing information required in coordination with Head of Finance.
- Implement and ensure compliance with Basel II accord capital and regulatory requirements.
- Manage and monitor tax compliance within OBL and all tax aspects including transfer pricing, withholding tax, indirect taxes, PAYE and tax planning.
- Supervise and participate in the preparation of various financial statements and reports.
- Direct the maintenance of general and subsidiary ledgers, accounts receivable, revenue distribution, depreciation, cost, property and operating expenses and insurance records.

- Prepare statements and reports of estimated future costs and revenues.
- Establish system controls for new financial systems and develop procedures to improve existing systems.
- Ensure that appropriate financial regulations and controls are in place and in use at all times.

**Qualifications & Experience**

- A Bachelor's degree in Business.
- ACCA, CPAU, CIMA, CFA or CPA qualification is a minimum requirement.
- A Postgraduate Degree in Finance is an added advantage
- At least 6 years accounting or finance experience or equivalent experience.

**Key Required Skills**

- Analytical thinking skills
- Assertive
- Reporting skills
- Problem solving skills
- Communication skills, both oral and in writing
- Leadership & Interpersonal skills

Interested candidates should submit their application and cv to [recruit@orient-bank.com](mailto:recruit@orient-bank.com) addressed to the Head Human Resources **before 5th October, 2018.**